



PLANNING AND ENVIRONMENT

Cnr Queen Street and Broughton street
(PO Box 57) Campbelltown NSW 2560
Phone (02) 4645 4608 Fax (02) 4645 4111
DX5114

Development Application Checklist (all development except single dwellings and outbuildings in urban areas)

Privacy Statement

The information requested by Council on this form may constitute personal information under the *Privacy and Personal Information Protection Act 1998*. Council is allowed to collect the information from you to consider this matter. Supplying this information is voluntary. However if you cannot or do not wish to provide the information, we may not be able to consider the matter. If you need further details, please contact the Privacy Officer, Campbelltown City Council, cnr Queen and Broughton Streets, Campbelltown.

Please note: if your application is incomplete, it cannot be accepted by Council

REQUIRED	APPLICANT		OFFICE USE ONLY		
	Yes	N/A	Yes	No	N/A
Plans	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Plans must include the site plan, floor plan, elevations and sections. Plans must be drawn to scale in ink and on A4, A3, A2 or A1 size paper. Free hand, single line or illegible drawings <i>will not</i> be accepted.					
<ul style="list-style-type: none"> eight copies of all plans and associated documentation <i>Note: Only four copies are required for demolition applications where a development application has been previously lodged.</i> 	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<ul style="list-style-type: none"> an additional two copies of all plans and documents per Authority are required if this is Integrated Development – all information is referred to the relevant authority for comment 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> 15 A4 copies of the site plan, elevations, stormwater concept and shadow diagrams, if applicable, must be supplied for notification purposes (these must be legible) <i>Note: Additional plans may be requested by Council where the notification of adjoining property owners is considered necessary by the Council.</i> 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> electronic copy of all documents lodged 	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<ul style="list-style-type: none"> plans shall be collated and folded to A4 size (not rolled). 	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
The following information should be included on all plans and documents:					
<ul style="list-style-type: none"> applicant's name, block/house/shop/flat number, street/road name, town or locality 	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<ul style="list-style-type: none"> lot Number, Section Number, DP/SP Number 	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<ul style="list-style-type: none"> measurements in metric 	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<ul style="list-style-type: none"> the position of true north 	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<ul style="list-style-type: none"> building or parts of building to be demolished to be indicated in outline 	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<ul style="list-style-type: none"> designer's/Architect's name and date. 	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Coloured Plans (minimum 2 copies)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
For alterations and additions, plans are to be suitably coloured identifying all new work (site, floor plan and elevations). Brick – Red Concrete – Dark Green Fibre Cement/Cement Render – Light Green Timber – Yellow Sandstone – Light Brown Roof tiles – Orange Tile – Purple Glass and Glass Bricks – Light Blue Steel, Galvanised Iron – Dark Blue					

DATA AND DOCUMENT CONTROL

Development Services
DocSet: 1525541

Revised Date: 06/07/2016
Review Date: 30/09/2018

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Version: 7

REQUIRED		Development Application Checklist				
		APPLICANT		OFFICE USE ONLY		
		Yes	N/A	Yes	No	N/A
Survey Plan (8 copies) Information should include: <ul style="list-style-type: none"> to Australian Height Datum (AHD) plan to scale preferably 1:200 benchmark on the kerb or other suitable fixed point (i.e. natural ground level) plan to show all existing structures plan to show the exact location of all trees greater than 5m in height, the RL at their base and their height and canopy spread location/position of all buildings/structures on adjoining land (showing street number and street address) floor levels and ridge heights of those buildings or structure at the boundary levels – contour and spot levels easements and rights of way. 		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Site Plan (8 copies) A site plan is a birds-eye view of the existing and proposed development on the site and its position in relation to boundaries and neighbouring development. A site plan should include: <ul style="list-style-type: none"> drawings to a suitable scale (i.e. 1:100 or 1:200) location of the new and existing buildings in relation to site boundaries location/position of all buildings/structures on adjoining land (showing street number and street address) location of any existing and proposed fences and landscaping features such as swimming pool, retaining walls, paved areas and driveways relative location of adjoining buildings contour lines of site and spot levels at all the corners of the building location of any adjoining owners windows facing your development location of vehicle access and car parking (indicating extent of cut and fill and gradients) location of stormwater drainage pipes including downpipes and gutter, connection and discharge points zone boundaries if multiple zoning applies site fencing during construction location of outdoor clothes drying area (not required for commercial and industrial developments). Measurements including: <ul style="list-style-type: none"> length, width and site area of land, both existing and proposed width of road reserve distance from the external walls and the outermost parts of the proposed building to all boundaries approximate distance from the proposed building to neighbouring buildings. 		<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Streetscape Analysis Plan (8 copies) Information should include: <ul style="list-style-type: none"> a series of photos showing the site and the properties on each side of the site a perspective drawing showing the development proposal and the properties on each side, with an evaluation of how the development proposal integrates with the streetscape. 		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Development Application Checklist

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	Yes	N/A	Yes	No	N/A
Floor Plans (8 copies) A floor plan is a birds-eye view of your existing and/or proposed layout of rooms within the building. Floor plans include: <ul style="list-style-type: none"> • drawings to a suitable scale (i.e. 1:100 or 1:200) • outline of existing building/development on site (shown dotted) • room names, areas and dimensions • window and door locations and sizes • floor levels and steps in floor levels (RL's) • wall structure type and thickness • location of any new or replacement hot water system (minimum 3.5 star greenhouse rating). 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Elevation Plans (8 copies) Elevation plans are a side-on view of your proposal. Elevations of all four sides (north, south, east and west facing) of your development need to be included in your application and labelled accordingly. Elevation plans should include: <ul style="list-style-type: none"> • drawings to a suitable scale (i.e. 1:100 or 1:200) • outline of existing building/development on site (shown dotted) • window sizes and location • location/position of all buildings/structures • exterior cladding type and roofing material/colour • chimneys, flue exhaust vents, duct inlet or outlet. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Section Plans (8 copies) A section is a diagram showing a cut through the development at the most typical point. Sections should include: <ul style="list-style-type: none"> • drawings to a suitable scale (i.e. 1:100 or 1:200) • outline of existing building/development on site (shown dotted) • section names and where they are shown on plan (i.e. A/A, B/B, etc) • room names • room and window heights • details of chimneys, fire places and stoves • roof pitch and covering • site works, finished and proposed floor and ground levels in long section (indicate cut, fill and access grades) • construction material details. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shadow Diagrams (8 copies) Shadow Diagrams should include: <ul style="list-style-type: none"> • location of proposed development • location of adjoining buildings and land (showing street number and street) • shadows cast by the new development on 21 June at 9.00am, 12.00 noon and 3.00pm on adjoining sites and street areas <p>Note – Elevational shadow diagrams may be required depending upon level of affectation to adjoining properties</p> <ul style="list-style-type: none"> • shadows cast by existing buildings on and adjoining the site • shadow Diagrams to be prepared by a suitably qualified person i.e. surveyor, architect or draft person • drawn to true north and based on a site survey of levels. 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DATA AND DOCUMENT CONTROL

Development Application Checklist

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	Yes	N/A	Yes	No	N/A
Landscape Plan (8 copies) Information should include: <ul style="list-style-type: none"> • description of ground preparation, arrangement and nomination of plantings, procedures and ongoing maintenance • location and type of any trees to be removed • schedule of plantings cross-referenced to site plan indicating species, massing and mature height • details of restoration and treatment of earth cuts, fills, mounds, retaining walls, fencing and screen walls • erosion and sedimentation control measures to be undertaken during and after construction • name of Landscape Architect or Consultant • stormwater harvesting techniques to be utilised onsite. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Statement of Environmental Effects (8 copies) This is a written statement which explains the likely impacts of the proposed development both during and after construction and how these impacts will be minimised. The statement includes written information about the proposal and also states whether the proposal complies with Council's planning controls. The objectives of Council's Local Environmental Plan and relevant Development Control Plan must be discussed in detail within the report. NB: A Statement of Environmental Effects Checklist is available from Council and must be attached to this checklist.	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Site Analysis Plan A Site Analysis Plan requires; <ul style="list-style-type: none"> • site dimensions and site area • topography and should include spot levels and/or contours, natural drainage and any fill areas or contaminated soils • services and should include details of easement and connections to drainage and utility services • existing vegetation and should illustrate vegetation profile (location, height and species composition) and spread of established trees • micro climates in terms of orientation and prevailing winds • location of buildings and other structures, heritage features and items of archaeological significance, fences, property boundaries, pedestrian and vehicle access, garbage and recycling storage and collection point, as well as interconnecting pathways and views to and from the site • the Site Analysis Plan should show adjoining private open space, living room windows overlooking the site (particularly those within 9m of the site); location of any facing doors and/or windows, location, height and materials of walls built to the site's boundary, and difference in levels between the site and adjacent properties at their boundaries • views and solar access enjoyed by neighbouring properties • street frontage features such as poles, trees, kerb crossovers, bus stops and other services • the built form and character of adjacent development • noise generating sources including traffic, pedestrians, occupants etc. 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Stormwater Concept Plan (8 copies) Information should include: <ul style="list-style-type: none"> existing stormwater drainage location including downpipes, connection and discharge points if stormwater run-off will increase, show proposed drainage details If OSD (On-Site Detention) is proposed show details stormwater harvesting techniques (rainwater tanks, impervious paving etc) low level property requirements must be met if the property falls away from the street. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Waste Management Plan (8 copies) This plan is a checklist that provides the Council with details of the following: <ul style="list-style-type: none"> volume and type of waste to be generated how waste is to be stored and treated on site how residual waste is to be disposed of how ongoing waste management will operate proposed at-source waste separation program and facilities: aluminium, steel, glass, plastics, food and organic waste, etc proposed recycling collection from hotel, entertainment, commercial and industrial premises domestic food and organic waste composting litter control program (for activities such as take-away food, sporting venues, etc) proposed waste storage areas how will building and demolition waste be used, recycled or disposed? arrangements for hazardous building wastes such as asbestos and contaminated soil. The checklist, a sample waste management plan and further information can be obtained from the Council's Development Assessment Explanatory Notes.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subdivision Plan (8 copies) If you are planning to subdivide land you will need to supply: <ul style="list-style-type: none"> a plan showing the proposed subdivision with land title details location, width dimensions and area of all proposed and existing land uses location of water, sewerage, electricity and telephone proposed points of entry and exit for each proposed lot proposed method of stormwater disposal proposed new roads (if any) including long section and cross section drawings indicate the plan of proposed development on any new lot(s) relative levels of both the subject land and adjacent streets/footpaths 14 Copies are required for Torrens Title Subdivision four copies are required for Strata Subdivision. 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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	Yes	N/A	Yes	No	N/A
Advertising Structure/Sign (8 copies) (Advertising sign applications only) If you are planning on erecting an advertising structure or sign you will need to supply the following: <ul style="list-style-type: none"> • details of the structure, materials to be used and how it will be fixed to the building or positioned on the site • its size, colours, lettering and overall design • the proposed location shown on a scale plan and building elevation • the extent of light spill/illumination proposed. 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Photomontage and Scale Model Residential Apartment Buildings, new commercial buildings and multiple dwelling housing. A photomontage and scale model are required to include the context of the development proposal in accordance with EPA Reg. 2000.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
National House Energy Rating System (NatHERS)/BASIX Certificate (NEW residential development applications only) NATHERS/BASIX certificate from an accredited assessor showing a minimum of 3.5 star house rating and/or compliance with energy and water targets. Any information used to carry out the rating should be including on all sets of plans.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Energy Efficiency Performance Report New commercial and industrial developments > 1000sqm and Residential Apartment Buildings with 13 or more units. This report must be prepared by an accredited energy consultant and should discuss how the proposal incorporates energy efficient design principles.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Heritage Impact Statement (8 copies) For all applications involving or adjacent to heritage items, within or adjoining a conservation/character area. This statement must be prepare by a suitably qualified person (i.e. Heritage architect/planner) in order to assess the impact of the proposed works on the heritage significance of the building. Applications adjoining or in the vicinity of a Heritage item should address these items within the Statement of Environmental Effects.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access Report (8 copies) This report must be prepared by a qualified access consultant and it is to demonstrate how the issues of accessibility have been addressed in the design of the development. The report generally covers Commercial premises, SEPP 5 Retirement villages.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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	Yes	N/A	Yes	No	N/A
<i>Food and Registered Premises Fitouts (8 copies)</i> For food, hairdressers, beauty salons and skin penetration premises. Plans should include: <ul style="list-style-type: none"> • proposed floor layout and use of each room including any ancillary storage areas • proposed location and details of all fixtures, fittings and appliances (including the proposed method of installation) • construction and finishes of all floors, walls and ceilings • location of any proposed floor wastes • lighting and ventilation details including the location of any proposed hoods • proposed location and details of all waste storage areas • location of any proposed grease traps. The details must comply with the following as applicable: <ul style="list-style-type: none"> • National Code for the Construction and Fitout of Food Premises by the Australian Institute of Environmental Health (The City's Food Premises Code) • Local Government (Orders) Regulation 1999, Schedule 2 – Standards for Hairdressers Shops • Local Government (Orders) Regulation 1999, Schedule 3 – Standards for Beauty Salons • Public Health (Skin Penetration) Regulation 2000. 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Flora and Fauna Report (8 copies)</i> For all applications affecting native vegetation or sensitive environmental areas detail any direct or indirect impacts your proposal will have on native flora and fauna. Where impacts are anticipated a flora and fauna report must be provided. <ul style="list-style-type: none"> • This report must be prepared by a suitably qualified ecologist in order to adequately assess the impact of the proposed works on the flora and fauna that occurs in the area. • The report must show how the design of the proposal minimises any impacts to biodiversity and must factor in impacts associated with bushfire management. • The report must be prepared in accordance with the NSW Office of Environment and Heritage's Threatened Survey and Assessment Guidelines. • An Assessment of Significance shall be undertaken for each threatened species, population and ecological community which is likely to be directly or indirectly impacted, by the proposal. • Details of the size, type (including species name, health and location of any vegetation proposed to be removed must be provided and detailed on a map. • Any impacts to flora and fauna that cannot be avoided, or mitigated must be offset. Details of that offsetting must also be outlined within the report. • A Vegetation Management Plan or Biodiversity Management Plan may be required to guide the management of native vegetation, including any offsetting areas and/or weeds on the property. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DATA AND DOCUMENT CONTROL

Development Application Checklist

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	Yes	N/A	Yes	No	N/A
<i>Land Contamination Report</i> (8 copies) For proposals that involve a change in land use and/or where contamination is known to be a potential issue of concern a contamination report must be prepared. <ul style="list-style-type: none"> This report must be prepared by a suitably qualified environmental consultant in accordance with State Environmental Planning Policy 55 - Remediation of Land (SEPP 55) and the associated guidelines. Where a preliminary investigation (Stage 1) demonstrates the potential for, or the existence of contamination a detailed investigation should be undertaken as per the protocols of SEPP 55. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Bushfire Report</i> (8 copies) This report must be prepared by a qualified bushfire consultant addressing the extent to which the proposed development conforms with or deviates from the specification set out in the Planning For Bushfire Protection Guidelines (2001). To obtain a copy of the guidelines or for further information contact the Department of Infrastructure Planning and Natural resources (DIPNR) or website: www.dipnr.nsw.gov.au	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Section 96 (1), (1A) or (2) or 96AA (1)</i> An application for modification of a development consent must contain the following information <ul style="list-style-type: none"> the name and address of the applicant a description of the development to be carried out under the consent (as previously modified) the address, and formal particulars of title, of the land on which the development is to be carried out a description of the proposed modification to the development consent a statement that indicates either: <ul style="list-style-type: none"> (i) that the modification is merely intended to correct a minor error, misdescription or miscalculation, or (ii) that the modification is intended to have some other effect, as specified in the statement a description of the expected impacts of the modification an undertaking to the effect that the development (as to be modified) will remain substantially the same as the development that was originally approved if the applicant is not the owner of the land, a statement signed by the owner of the land to the effect that the owner consents to the making of the application. 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Development Application Checklist

REQUIRED	APPLICANT		OFFICE USE ONLY		
	Yes	N/A	Yes	No	N/A
Residential Flat Buildings Additional Requirements <p>In addition, an application for the modification of a development consent under section 96 (2) or 96AA (1) of the Act, if it relates to residential flat development for which the development application was required to be accompanied by a design verification from a qualified designer under clause 50 (1A), must be accompanied by a design verification from a qualified designer, being a statement in which the qualified designer verifies that:</p> <ul style="list-style-type: none"> • he or she designed, or directed the design, of the modification of the residential flat development, and • the residential flat development, as modified, achieves the design quality principles set out in Part 2 of <i>State Environmental Planning Policy No 65—Design Quality of Residential Flat Development</i>, and • the modifications do not diminish or detract from the design quality, or compromise the design intent, of the development for which the development consent was granted. 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Confirmation of submission of all required documentation and plans

Hepher Road, Campbelltown

Site address

Signature of applicant/person submitting application

Date

Signature of council officer

Date

APPLICATION FORM

Development and/or Construction

1 ► Choose an application type

Application type

Development and/or Building Construction Applications / Certificates under the Environmental Planning and Assessment Act 1979.
Please select one of the application options –

- ☒ Development Application (DA)
- ☐ Review of determination
- ☐ Construction Certificate (CC)
- ☐ Combined DA / CC
- ☐ Complying Development Certificate
- ☐ Modify an existing approval

2 ► Development Application (DA)

Type of development

There are several types of development that can be approved by a DA.
Please select the types of development that your application proposes –

- ☒ Building work (new building, alteration of building)
- ☒ Change of use of land and/or an existing building
- ☐ Subdivision (Torrens, community or strata title)
- ☒ Carrying out work (civil works)
- ☐ Demolition of a building or work

3 ► Construction Certificate

Construction Certificate details

Please specify the related development application number –

4 ► Complying Development Certificate

Relevant planning instrument

Please select the planning instrument that you are applying under –

- ☐ Exempt and Complying Development (Transitional Housing Code SEPP 2008)
- ☐ Exempt and Complying Development (Simplified Housing Code SEPP 2008)
- ☐ Affordable Rental Housing SEPP 2009
- ☐ Infrastructure SEPP 2007
- ☐ Education and Child Care Centre Facilities SEPP 2017
- ☐ Campbelltown Local Environmental Plan 2015

5 ► Modification of an existing consent

Type of modification

There are different types of modification applications under the EP&A Act.
Please identify which modification type you are seeking –

- ☐ Modify a development consent
- ☐ S4.55(1) ☐ S4.55(1A)
- ☐ S4.55AA ☐ S4.55(2)
- ☐ Modify a Complying Development Certificate
- ☐ Modify a Construction Certificate

Application number

Please state the application number that you are seeking to modify –

Application number:

6 ► Property Details

Development location

Location of the proposal. All details must be provided.
Please complete all fields below –

Lot No/Sec No.	DP/SP No.
<input type="text" value="104"/>	<input type="text" value="1056782"/>
Street No.	Street Name
<input type="text"/>	<input type="text" value="Hepher Road"/>
Suburb	Postcode
<input type="text" value="Campbelltown"/>	<input type="text" value="2560"/>

Provide details of the current use of the site and any previous uses. i.e. vacant land, farm, dwelling, car park.
Description of current and previous uses of the site

If Applicable, is this use still operating? No ☐ Yes ☒

If no, when did the use cease?

Critical habitat and / or threatened species

Please indicate if the property contains the following –

- ☐ Critical habitat ☒ None ☐ Not sure
- ☐ Threatened species, populations or ecological communities, or their habitats

OFFICE USE ONLY

Application Reference:

7 ► Proposal Description

Description

Include all work associated with the application, i.e. demolition, construction of single dwelling, landscaping, garage, etc.
Description of the proposal / modification

Proposed waste management facility
(waste or resource transfer station) -
community recycling facility

Building class

Please provide the primary building class of the application under the National Construction Code (NCC).

Class 8

Estimated cost of works

This must include materials, labour costs and GST. Subdivision applications are to provide details of costs of construction.

\$ 480,000.00

Note: Quantity Surveyors Report is required for any development with a capital investment value of over \$3 million.

Building Materials

This is required to be completed for the Australian Bureau of Statistics (ABS). Please select the primary building material used for each category –

Walls	Roof	Floor	Frame
<input type="checkbox"/> Brick Veneer	<input type="checkbox"/> Tiles	<input checked="" type="checkbox"/> Concrete	<input type="checkbox"/> Timber
<input type="checkbox"/> Double Brick	<input type="checkbox"/> Fibre Cement	<input type="checkbox"/> Timber	<input checked="" type="checkbox"/> Steel
<input type="checkbox"/> Concrete	<input type="checkbox"/> Aluminium	<input type="checkbox"/> Other	<input type="checkbox"/> Aluminium
<input type="checkbox"/> Fibre Cement	<input checked="" type="checkbox"/> Steel		<input type="checkbox"/> Other
<input type="checkbox"/> Curtain Glass	<input type="checkbox"/> Other		
<input checked="" type="checkbox"/> Steel			
<input type="checkbox"/> Aluminium			
<input type="checkbox"/> Other			

Gross floor area

Existing	Proposed	Total
(sqm)	(sqm)	(sqm)

Civic Centre
91 Queen St Campbelltown NSW 2560
PO Box 57, Campbelltown NSW 2560
P: 02 4645 4000
E: council@campbelltown.nsw.gov.au

F: 02 4645 4111
W: campbelltown.nsw.gov.au
ABN 31 459 914 87

Subdivision Only

Please indicate the type of subdivision that is proposed –

☐ Strata ☐ Community title ☐ Torrens title

New road proposed No ☐ Yes ☐

Number of existing lots lots

Number of proposed lots lots

8 ► Application Assessment

Assessment type

Some DAs require different types of assessment.
Please select if either of these apply to your application –

☐ Integrated development
☒ Designated development

Integrated Development

Integrated Development is development that, in order for it to be carried out, requires development consent and one or more approvals from a NSW State Government Agency. Please identify the relevant authorities (if applicable) –

☐ NSW Department of Primary Industries – DPI Fisheries
☐ NSW Department of Primary Industries – DPI Water
☐ NSW Rural Fire Service (RFS)
☐ NSW Environment Protection Authority (EPA)
☐ NSW Office of Environment & Heritage
☐ Not Applicable
☐ Not Sure

9 ► Concurrence

Concurrence assessment

Different types of development are required under the State Environmental Planning Policy (Infrastructure) 2007 to be referred to certain authorities.
Please identify the relevant authorities (if applicable) –

☐ Sydney Trains - development adjacent to rail corridors
☐ Endeavour Energy - works which may impact electricity transmission network
☐ Roads and Maritime Service (RMS) – traffic generating development
☐ Transgrid - works which may impact electricity transmission network
☐ Jemena Energy - works in proximity to gas pipeline
☒ Not Applicable
☐ Not Sure

DATA AND DOCUMENT CONTROL

City Development Revised Date: 21/12/2018
DocSet: 6243892 Review Date: 30/12/2020 Version: 1



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APPLICATION FORM

Development and/or Construction

10 ► Pre-DA / Design Excellence Panel

Please indicate whether you have attended the following –

Have you attended a Pre-DA meeting? No ☒ Yes ☐

If yes, what was the date?

11 ► Builder / Owner Builder Details

Please complete all fields below (if applying for a CC and CDC) –

☐ Licensed builder ☐ Owner builder

Full Name or Company Name & ABN / CAN

Licence No.

Street No. Street Name / PO Box

Suburb Postcode

Phone Mobile

Email Address

12 ► Pecuniary interests

Please tick if any of the following is applicable

Is the applicant or owner an employee of Campbelltown City Council, or is the application being submitted on behalf of an employee of Campbelltown City Council? No ☐ Yes ☒

Does the applicant or owner have a relationship to any staff or Councillor of Campbelltown City Council or is the application being submitted on behalf of someone who has such a relationship? No ☐ Yes ☒

If you answered yes to any of the above, the relationship must be disclosed below:

Council application on Council owned land

13 ► Political donations

All donations and gifts made by any person with a financial interest in the application (from two years prior to this application up to the time it is determined), must be disclosed including:

- All reportable donations made to any Councillor of Campbelltown City Council, and
- All gifts made to any Councillor or employee of Campbelltown City Council.

Any disclosure must be made in a statement accompanying the relevant application by the person who makes the application. If a further donation or gift is made after the lodgement of the application, a further statement must be provided within seven days after the donation or gift is made.

Please tick if any of the following is applicable

Is a disclosure statement required? No ☒ Yes ☐

Office use only

Accepted by

Date

14 ► Applicant Details

Note: The applicant for a Construction Certificate application cannot be the Builder / Principal Contractor unless they are the owner of the land.

Note: All correspondence relating to the application will be directed to the applicant. The applicant may be, but is not necessarily the owner. The applicant's name will appear on the consent.

! All information provided in Parts 1 to 14 will be made available online on Council's application tracking website.

Please complete all fields below –

Full Name or Company Contact Name

Paul Curley

Company Name & ABN / ACN (if applicable)

Street No.

Street Name / PO Box

Cnr Queen and Broughton Streets

Suburb

Postcode

Campbelltown

2560

Phone

Mobile

4645 4328

Email Address - Council will use this email for correspondence.

This field is mandatory, please print clearly

paul.curley@campbelltown.nsw.gov.au

Lodgement Requirements

Electronic lodgement removes the need for multiple hard copies of plans and documents, and helps us assess your application more efficiently. You need to provide:

- Complete sets of all plans and documentation in hard copy format as detailed in the relevant application checklist (see rules below), unless as otherwise agreed by Council, and
- 2 complete sets of all plans and documentation in electronic format (see rules below), on a separate CD or USB, and
- Applications that require neighbour notification are to supply 10 hard copy A4 notification plans (see rules below).

Rules for electronic copies

All DAs should be accompanied by an electronic copy of all plans and supporting documents. Where an electronic copy is not provided, a scanning fee will apply. Any CD/USB provided becomes Council's property.

Electronic documents must be:

- ✓ virus free
- ✓ submitted in PDF format
- ✓ Electronic modelling data, eg. MUSIC files and flood models must be submitted in their true file type (eg. sqz) and

Electronic documents must not be:

- ✗ protected by security settings or passwords, or
- ✗ stored within folder structures

Please contact the City Development Technical Support team on 02 4645 4608 to confirm documentation required.

! About your privacy

All information contained in your application including plans and supporting documents may be available for public access or disclosure under the Government Information (Public Access) Act 2009 (GIPA) and other legislation. However, in accordance with the Privacy and Personal Information Protection Act 1998, Council will seek to limit the availability of your personal information to third parties.

! Applicant's declaration

Please complete the declaration below –

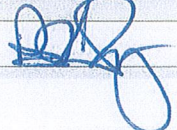
☒ I declare that all particulars supplied are correct and all information required, as outlined in the relevant application checklist have been supplied. I also certify that all information supplied electronically is a true copy of all plans and documents submitted with this application and that electronic data is not corrupt and does not contain any viruses.

☒ I understand that materials submitted with this application may be made available to the public at the Council's offices and on the Council's website.

☒ I am authorised by the copyright owner of any material submitted with the application to provide the material to the Council for its use as the consent authority and display (either digitally or by hard copy) during the assessment of the application.

Signature:

Date:



25/6/19

Electronic plans

All different plan and report types require individual PDF files. For example building work or architectural plans (eg site, plan, floor plan, sections and elevations) are to be in one file and named as architectural plans. Other plan types are also to be in one file and individually named for example stormwater plans or engineering plans.

Reports or assessments are also to be saved and named separately. For example the statement of environmental effects, traffic, contamination or geotechnical report.

File names must include the name of the file/document first, followed by the address of the property.

Rules for hard copies

- ✓ All DAs should be accompanied by an electronic copy of all plans and supporting documents (see above)
- ✓ all plans are folded to A4 size
- ✓ only originals of subdivision certificate related plans shall be rolled
- ✓ notification plans:
 - are A4 size
 - are kept separate from other plans, and
 - do not include any floor plans that affect your right to privacy

Major applications

- Additional CDs /USBs will be required for major and integrated developments
- An appointment is required to lodge an advertised or integrated development (please contact Council on the below number to make an appointment)
- Certain applications may require the submission of additional information not listed in the guide

15 ► Owner Details

Owner

Please complete all fields below –

Full Name

Christopher Redman

Postal address –

Street No.

Street Name / PO Box

Cnr Queen and Broughton Streets

Suburb

Postcode

Campbelltown

2560

Phone

Mobile

02 4645 4644

0418 666 491

Email Address

christopher.redman@campbelltown.nsw.gov.au

Company details (if applicable) –

Company Name

ABN / ACN Number

Campbelltown City Council

Name and position of signatory for company

Executive Manager Strategic Property

Owner (if applicable)

Please complete all fields below –

Full Name

Postal address –

Street No.

Street Name / PO Box

Suburb

Postcode

Phone

Mobile

Email Address

Company details (if applicable) –

Company Name

ABN / ACN Number

Name and position of signatory for company

Declaration

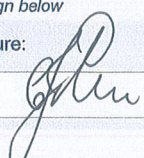
☐

As owner of the property for this application I consent to this application. I grant permission for Council Officers to enter the premises for the purpose of assessment of this application and to conduct inspections relative to this application.

Please sign below

Signature:

Date:



26 June 2019

Declaration

☐

As owner of the property for this application I consent to this application. I grant permission for Council Officers to enter the premises for the purpose of assessment of this application and to conduct inspections relative to this application.

Please sign below

Signature:

Date:

Additional requirements relating to owner details

If there are more than two owners of the property, please re-use this page for the remaining owners.

Company / Organisation

If the owner is a company, the owner's consent must be signed in accordance with the Corporations Act 2001 by:

- a) one company director and company secretary; or
- b) two company directors or
- c) if a sole director/secretary company, the sole director.

The applicant must provide the ABN or ACN numbers, the names and positions of those signing the consent, an up to date (dated the day of lodgement or the day before) ASIC company extract (www.asic.gov.au) and any other required supporting documentation.

Strata title / body corporate

If the property is a unit under strata title, then in addition to the owner(s) signature the following must be provided if any works or proposed use affect the common property.

- The common seal of the owners corporation must be stamped on this form and witnessed by two members of the executive committee (where there is a determination by the owner's corporation), the secretary of the owner's corporation and another member of the executive committee, or the appointed strata managing agent; and
- One of the following:
 - A letter on strata management letterhead stating that the requirements of the Strata Schemes Management Act 1996 have been met; or
 - Copy of resolution or minutes showing that the special resolution has been passed at a general meeting of the owners corporation that specifically authorises the change to common property.

Civic Centre

91 Queen St Campbelltown NSW 2560

PO Box 57, Campbelltown NSW 2560

P: 02 4645 4000

E: council@campbelltown.nsw.gov.au

F: 02 4645 4111

W: campbelltown.nsw.gov.au

ABN 31 459 914 87

DATA AND DOCUMENT CONTROL

City Development Revised Date: 21/12/2018

DocSet: 6243892 Review Date: 30/12/2020

Version: 1



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